

## Electrium Sales Limited

# Modern Slavery Act Statement for the financial year ended 30<sup>th</sup> September 2018

### **Introduction**

This statement is made pursuant to s.54 of the Modern Slavery Act 2015 and sets out the steps that Electrium Sales Limited (Electrium) has taken and is continuing to take to ensure that modern slavery or human trafficking is not taking place within our business or supply chain. Modern slavery encompasses slavery, servitude, human trafficking and forced labour.

Sustainable value creation is the path we choose to achieve our goal of profit-driven, long-term growth. As a global business, Siemens with its innovative power and investment strength, assumes joint responsibility for worldwide sustainable development. We create added value for the societies, in which we operate. At the same time, our business activities – both directly and indirectly – impact the lives of many. Siemens is aware of its responsibility for ensuring the respect of human rights. For us, this responsibility is a core element of responsible business conduct. Building on our Business Conduct Guidelines, we have defined the respect of human rights in additional guidelines and principles.

Sustainable practices are firmly anchored in our corporate culture, based on our company values of being responsible, excellent and innovative. We apply globally-binding principles that require all employees and managers to behave in an ethical, law-abiding manner. We act responsibly to support economic, environmental and social progress.

As part of the worldwide Siemens group of companies, Electrium has a zero tolerance approach to any form of modern slavery. We are committed to acting ethically and with integrity and transparency in all business dealings and to putting effective systems and controls in place to safeguard against any form of modern slavery taking place within the business or our supply chain.

### **Our business**

Siemens is a global business focusing on the areas of electrification, automation and digitalisation and has been active in the United Kingdom for over 170 years. Electrium is one of a number of Siemens legal entities trading in the UK, which operate in various industry sectors from power generation, transmission and distribution to smart grid solutions and the efficient application of electrical energy – as well as in the areas of rail services, automation and traffic solutions. Siemens in the UK employs over 14,000 staff, located in various locations including sales offices, manufacturing plants and warehouses.

### **Our high risk areas**

Compliance risk management is an ongoing focus in all aspects of business activity and on an annual basis global risks are assessed in a Headquarter workshop, with key risk topics subsequently cascaded throughout the organisation to ensure proper management awareness and focus. This headquarter initiative is supplemented by a deep dive review undertaken by local business management in the

form of a risk workshop every second year. Human Rights risk was highlighted as a key focus topic in early 2017 with certain improvement actions noted. As a result, a more robust due diligence process was introduced to consider Human Rights risk in relevant major projects. In addition, training support was enhanced for staff working in project management and procurement roles to ensure a better appreciation of Human Rights risk, which includes modern slavery. The topic remained in focus during 2018.

## **Our policies**

We operate a number of internal policies to ensure that we are conducting business in an ethical and transparent manner. These include:

### **1. Code of business conduct:**

All of our employees are required to comply with our Business Conduct Guidelines which commits each of them to respect the personal dignity, and personal rights of every individual, as well as to act with integrity and in accordance with the law.

Our Business Conduct Guidelines require that our employees recognise and apply globally-relevant anti-slavery principles specifically including the International Labour Organisation's Tripartite Declaration of Principles, and its Declaration on Fundamental Principles and Rights at Work, in particular with respect to the elimination of child labour, abolition of forced labour, prohibition of discrimination, and rights to freedom of association and collective bargaining.

Each employee is required to sign a statement that they have read and understood the Business Conduct Guidelines as part of our recruitment process.

Siemens also expects its suppliers and business partners to share Siemens' values and comply with all applicable laws as laid out in the respective code of conduct.

The Business Conduct Guidelines will be re-issued in 2019 with a dedicated section on Human Rights, which will further emphasize the importance of this area of compliance.

### **2. Compliance policy:**

This policy, in the form of a globally binding all encompassing compliance circular, sets out the organisation's stance on Anti Corruption, Anti Trust, Anti Money Laundering, Data Protection, Human Rights and Export Control.

The circular specifically highlights the need to comply with local law and thereby the requirements of the Modern Slavery Act. In particular it requires its business units and employees to act always in accordance with the United Nations Global Compact principles, including without limitation:

Principle 1: that businesses should support and respect the protection of internationally proclaimed human rights.

Principle 2: that businesses should make sure that they are not complicit in human rights abuses.

Principles 3 to 6: which define fundamental responsibilities for businesses regarding labour.

The following are incorporated in day to day business practices and operated throughout the financial year:

- relevant projects include a specific set of due diligence questions in relation to Human Rights;
- the subject of Human Rights is a mandatory topic in risk assessment deep dives;

- potential Human Rights violations are subject to investigation as part of the formal compliance case handling process;
- training modules incorporate key aspects of Human Rights compliance.

### **3. Whistleblower Policy:**

Siemens has a compliance whistleblower hotline for reporting compliance violations in a secure manner, 24 hours a day, 7 days a week, in 13 languages, online or via telephone. Reports can also be made anonymously. The hotline can be used by employees and management as well as customers, suppliers and other stakeholders. It is managed by a third party supplier and all data supplied is maintained on secure servers in Germany. All reported content is handled exclusively by Siemens.

Siemens internal whistleblowers are protected by special regulations that protect whistleblowers who make good faith reports to the best of their knowledge. In addition, the Siemens Ombudsman is available for the reporting of compliance violations.

### **4. Recruitment Policy:**

The company operates a robust recruitment policy, including conducting eligibility to work in the UK checks for all employees to safeguard against human trafficking or individuals being forced to work against their will.

## **Our suppliers**

According to the UN Global Compact, the “supply chain can make a significant impact in promoting human rights, fair labour practices, environmental progress and anti-corruption policies”.

Siemens globally has a substantial and complex supply chain with around 90,000 suppliers across 150 countries. With such a large and geographically dispersed supplier network, Siemens cannot maintain the same level of oversight for every supplier. However, Siemens has implemented a system of interconnected processes and tools to stay on top of this complexity under the governance of our Global Services Supply Chain Management function. Transparency and awareness of supply chain risks is ensured via a three step process:

- Definition of sustainability risks and categories;
- Identification of the relevant suppliers;
- Development and implementation of necessary procurement processes to cover these risks for example by conducting on-site audits.

We support our suppliers through our “Sustainability in the Supply Chain” and “ Code of Conduct for Siemens Suppliers and Third Party Intermediaries” brochures, and the basis of all our supplier relationships is the commitment of our suppliers to observe the principles of the code. In addition, we explicitly encourage them to extend these values further into their own supply chain in order to create a network of interactions and business relations that are built on trust. As well as reflecting our Business Conduct Guidelines, our supplier code is based on the UN Global Compact and principles of the International Labour Organisation.

The code specifically prohibits the use of forced labour and child labour by our suppliers, requires our suppliers to respect the employment rights of their workers and requires our suppliers to use reasonable efforts to promote compliance with the code amongst their own.

Suppliers commit to the code by signing the Corporate Responsibility contract clause, which is a mandatory part of all new and extended procurement contracts, via the Corporate Responsibility declaration or by acknowledging the Conditions of Purchase.

Prior to selection all suppliers undergo various due diligence checks including a Corporate Responsibility Self-Assessment (CRSA). This questionnaire enables suppliers to assess whether they meet the requirements of our Code of Conduct. This process raises awareness of these requirements, identifies potential risks in connection with sustainability at an early stage, and ensures that appropriate steps are taken.

Following selection, suppliers are continually monitored and risk assessed, particularly those operating in higher risk countries. Suppliers for whom certain potential sustainability risks have been identified or where there are suspicions of non-compliance with the code of conduct are subjected to an in-depth assessment by audit experts on site. To ensure independent reporting, this assessment is carried out by external service providers.

As an affiliated company of Siemens AG, Electrium conforms to these global supply chain principles.

### **Consequences of non-adherence**

If our sustainability self-assessments or audits reveal infringements of our requirements, they must be remedied by the suppliers in question within a reasonable period of time. Besides follow-up audits carried out by our external audit partners, the responsible procurement units and the suppliers involved directly agree on the corrective actions defined during our audits. We reserve the right to end the supplier relationship in the event of serious infringements, such as evidence of slavery, servitude, human trafficking and forced labour.

## **Training**

### **Employee Training**

Siemens has developed two online training modules entitled “Sustainability in the Supply Chain” and “Supplier Qualification: General Approach”. These trainings are mandatory for all employees with purchasing responsibility and highlight the importance of the Code of Conduct for Siemens Suppliers and Third Party Intermediaries. Completion forms part of an employee’s annual performance targets and therefore subject to formal monitoring.

### **Know-How Transfer and Building Competence**

Our suppliers’ commitment to comply with our sustainability principles is most effective when it is based on their own convictions. We are therefore increasingly committed to building their competence and intensifying knowledge transfers related to sustainability. As a supplement to existing programs, Siemens has developed an online sustainability training specifically for Supplier’s staff cooperating with Siemens in supporting Siemens with deliveries/services.

## **Other information**

Ensuring commitment to human rights at Siemens:

<https://www.siemens.com/global/en/home/company/sustainability/humanrights.html>

Sustainability in the Supply Chain:


<https://www.siemens.com/global/en/home/company/sustainability/sustainablesupplychain.html>

## **Our commitment**

Electrium will not tolerate any violations of applicable law – and if it does happen, we will take strong action. We will continue to apply a zero tolerance approach to forced labour, slavery and human trafficking in any form, in our business and supply chain.

## **Approval for this statement**

This statement was approved by the Board of Directors with respect to the Financial Year ending on 30<sup>th</sup> September 2018.



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**Paul Fisher (Director)**

Date

14/12/18