

MODERN SLAVERY AND HUMAN TRAFFICKING STATEMENT

Introduction

In compliance with the Modern Slavery Act 2015, Parkwood Leisure Holdings Ltd and its subsidiaries provides the following statement regarding its efforts to prevent slavery and human trafficking in its business and supply chain. We have a responsibility to be alert to the risks, however small, in our business and in the wider supply chain. Staff are expected to report concerns and management are expected to act upon them.

Our Structure, Business & Supply Chains

Parkwood Leisure Holdings Limited, registered in England and Wales No: **08923607**, owns Parkwood Leisure and Parkwood Community Leisure.

Parkwood Leisure, associated Companies and partners specialises in the development and operation of leisure facilities on behalf of Local Authority clients. Since our formation in 1995 we have grown considerably, managing a diverse range of sites throughout the country. Today we are one of the most experienced providers of Leisure Management in the UK with an estimated turnover of in excess of £100 million employing over 4,500 members of staff.

The procurement activities carried out by Parkwood Leisure Holdings Ltd mainly relate to repairs and maintenance, equipment, cleaning, utilities and catering, with UK and EU sourced labour. We work with a variety of suppliers from large corporations to subcontractors and small local suppliers providing a wide range of products and services. The majority of our suppliers are based in the UK.

Policies

Parkwood Leisure Holding's commitment to prevent modern slavery is outlined in our Slavery and Human Trafficking Policy and our Purchasing Policy.

Due Diligence Processes in relation to slavery and human trafficking

Parkwood Leisure will not support or deal with any business knowingly involved in slavery and/or human trafficking. The company has zero tolerance of any act(s) of modern day slavery and human trafficking within its business and its supply chains, including subcontractors and partners. The company acknowledges its responsibility as defined by the Modern Slavery Act 2015 and ensures transparency within the organisation and its suppliers of goods and services.

As part of the company's due diligence processes in connection with its slavery and human trafficking policy, the supplier approval process requires suppliers to comply with the Modern Slavery Act and to submit evidence as to how they take steps to mitigate this issue, where required. Imported goods from sources from outside the UK and EU are potentially more at risk for slavery/human trafficking issues. The level of management control required for these sources is continually monitored.

Parkwood Leisure uses select providers to manage its small amount of agency and temporary worker requirements. The contracts require the provider to ensure compliance by itself and its suppliers with the requirements of the Modern Slavery Act.

Identification of the risk of slavery and human trafficking in our business and supply chains, and the steps taken to assess and manage risk

In terms of identifying indirect suppliers (for example, suppliers of components which form part of the equipment purchased by Parkwood Leisure), each direct supplier is required under Parkwood Leisure's compliance requirements to confirm that their supply sources for any components or labour for their equipment are compliant with the Modern Slavery Act.

In terms of use of direct labour within the UK, Parkwood Leisure employs approximately 4,500 employees on direct contracts of employment, all of which are compliant with UK and EU legislation. Wages are paid electronically directly to employee's bank account and all new employees of Parkwood Leisure are required to provide the appropriate Right to Work evidence in line with Home Office guidance. Parkwood Leisure is fully compliant with the legislative requirements of both the National Minimum Wage and the National Living Wage.

With regards to indirect labour, Parkwood Leisure uses carefully selected providers to manage its small amount of agency and temporary worker requirements. A Service Level Agreement is in place with the suppliers which obliges them to comply with the Modern Slavery Act, amongst other regulations. In addition, we understand that the compliance safeguards within the suppliers payroll systems mean that a worker cannot be supplied to Parkwood Leisure unless they have provided the correct documentation in relation to their right to work in the UK.

Where Parkwood Leisure employs subcontractors to carry out work on its behalf, the sub-contract agreement contains obligations to comply with the Modern Slavery Act and other employment legislation.

Implementation

In order to achieve our objective of tackling slavery, forced labour or human trafficking, we will:

- Require all of our suppliers to provide self-certification confirming that they are not aware of any incidents of slavery, forced labour or human trafficking occurring within their business and own supply chain;
- Undertake regular reviews of our supply chain and identify any potential risks. Those suppliers that are identified will be allocated a risk profile based on the information available to us and monitored;
- Where suppliers fall short of our expectations, require a remediation plan be prepared, implemented and reviewed to address any shortcomings highlighted;
- Provide relevant employees with training to recognise any signs of slavery, forced labour or human trafficking within our supply chain and encourage practices to mitigate the risk of this occurring;
- The Company encourages anyone to raise any concerns about modern slavery and will support anyone who acts in good faith. The Company has a whistleblowing policy which can be used to report any instances of modern slavery;

Parkwood Leisure Holdings Limited

Over the course of the next financial year we will continue to enhance our procedures to help us identify, prevent and mitigate any risks of modern slavery or human trafficking in relation to new and existing suppliers.

Effectiveness

Potential suppliers who fail to confirm that their supply sources for any components or labour for their equipment are compliant with the Modern Slavery Act are not added to the supply chain.

Through monitoring, any suppliers who become non-compliant with the Modern Slavery Act are removed from the supply chain.

We use the following Key Performance Indicators (KPI's) to measure how effective we have been to ensure that slavery and human trafficking is not taking place in any part of our business or supply chain:

- Completion of audits by the procurement/commercial senior management team
- Use of labour monitoring and payroll systems and
- Level of communication and personal contact with the next link in the supply chain their understanding of, and compliance with, our expectations.

Training

To ensure a high level of understanding of the risks of modern slavery and human trafficking in our supply chains and our business, we provide training to relevant members of staff. All Directors have been briefed on the subject

Responsibility & Implementation

The company directors and senior management take responsibility for implementing the Modern Slavery and Human Trafficking Policy and this statement and its objectives and shall provide adequate resources and investment to ensure that slavery and human trafficking is not taking place within the organisation and within its supply chains.

A full copy of the Modern Slavery and Human Trafficking Policy is accessible to all employees electronically or can be obtained from the HR department upon request. This policy statement will be reviewed annually and published.

This statement is made pursuant to section 54(1) Modern Slavery Act 2015 and constitutes Parkwood Leisure's Slavery and Human Trafficking statement for the financial year ended 31 December 2019. It has been approved by its Board of Directors.

Signed.....

Position - Director

Financial Year End: 31/12/2019

Dates this statement covers: 01/04/2019 - 31/03/2020

Parkwood Leisure Holdings Limited

Registration Number - 08923607

Registered Address - The Stables Duxbury Park, Duxbury Hall Road, Chorley, England, PR7 4AT